

CASE Department of Business Officials

Minutes – August 27, 2010

Members Present : Doug Moss, Don Trujillo, Shelley Becker, Leanne Emm, Stephanie Watson, Martha Baldwin, Terry Buswell, Lorie Gillis, John Hefty, Bruce Caughey,

Glenn Gustafson (arrived 11:15), Howard Tucker guest (11:30)

OPENING:

1. Call to order – 10:15 - Martha Baldwin
2. Roll call by signature
3. Approval of agenda – call for additions
 - a. Amended agenda to add July 29th Minutes – Moved Doug Moss, Second Stephanie Watson
 - b. Approved agenda as amended – Moved Terry B, Second Doug Moss
4. Approval of Financial Report – June-July 2010 - Don Trujillo raised questions on financials – From the period Sept 2009 to February 2010, revenue number dropped (from \$20K to \$18K). Why the change?. John H. will talk Howard and seek clarification. Beginning balance and revenue numbers need clarification.
FINANCIAL REPORT NOT APPROVED.

CONSENT ITEMS:

1. Approval of Membership Reports: Hefty said membership was at 1330 – slightly ahead of last year. – Moved Shelley Becker, Second Stephanie Watson
2. Approval of Minutes: June 11, 2010 and July 20, 2010 – Moved Shelley Becker, Second Doug Moss

REPORTS:

1. Coordinating Council Update: Stephanie Watson report – attendance at CASE conference will likely hit target revenue projections. Preconference also up. Approved the CASE budget. Updates from other members. Recognized all coordinating council members for participation.
2. CASE Executive Deputy Director's Report
 - a. Accountant Hire – Good response. More than 90 applicants. Top 2 candidate interviews Monday. Encouraged by the quality of the candidates. There will be transition time with Howard. PT , 15 – 20 hours per week and will watch for other support needs.
 - b. Lobbyist Hire – Report in Brief Case –Tonette has good history working with CASE for 8 years. It was time to renew/review the CASE contract. Coordinate review process with Aurora Public Schools – but no requirement for them to select the same

lobbyist. Should have 6 or 7 proposals. Sept. 9th interviews with interview committee.

- c. Superintendent Conference – Colorado Springs Sept 23 & 24, Marriott, conference mode and focus on what is happening in K-12 education and ongoing state initiatives. Paul Houston – AASA former president.
- d. Coordinating Council Retreat – looking at retreat for November 4th. Looking to address more strategic initiatives.

Legislative report – Bruce Caughey

1. Race to the Top - prevailing feedback was thank goodness we didn't get it – on the other side we have missed a golden opportunity. Jury still out on why CO did not get the funds. CEA's lack of support probably did play a role in CO not getting it. There were also a number of districts that did not sign on to round 2. Also some 'dings' on teacher evaluation. Lots of conversation, opinions and thinking.
2. Ed Jobs Funding – conversation about preliminary plans for use of funds.
3. Secure rural schools – trying to get reauthorization of these funds. Bruce has been in DC lobbying.
4. Evil 3 – General discussion of concerns. Tough communications and sense-making. Follow the campaign do's & don'ts. Handouts and the toolkit also available. Real push to get out against these.

DISCUSSION ITEMS:

1. 2011 Nuts and Bolts timing and development – February 2nd - Westin
 - a. 8:30 – 9:45 - Legislative Update (Bruce to talk to Bruce) (Lorie to talk to Todd Herried/Natalie Mullis) PERA Update – Greg Smith their Legal Council (Bruce will contact)(along with legislative)
 - b. 10:00-10:50 - Healthcare Reform (Lorie to contact Lockton, Mercer)
 - c. 10:55 – 11:50 - Richard Wobekind (Bruce will contact)
 - d. 12 – 12:50 lunch (to be sponsored)
 - e. 1:00 – 2:00 - Vody on Finance Update (Martha will Contact)
 - f. 2:10 - 3:10 - Carol Hedges on School Funding (Lorie to Contact) pm
 - g. Break (to be sponsored)

- h. 3:30 – 4:30 topic debate Bruce to contact Warren.
 - i. Drawings – summer conference, Nuggets tickets, Kindle (200'ish) moved to spend DBO \$'s on prizes – Moved Terry Buswell, Second Shelley Becker.
 - j. Sponsors (Steph CEBT, Shelley ColoTrust, Stephanie GKB, CSAFE Terry, CASB Best Health Trust-Shelley, Lockton – Lorie, Aon - Lorie) Martha will contact Mary M. and Melissa and send an email.
2. 2010 Summer CASE Convention and DBO department meeting – everyone pleased with the conference. Speakers were great. Stephanie was curious how many DBO members attended – Bruce will let her know. Agenda was relevant. Seemed the breakouts were well-coordinated.
3. DBO suggestions to CASE on management letter and CASE's response – reviewed handout (Howard Tucker present) – and Martha walked through summary.
- a. Reconciliation between cc, bank statement and membership data base is a problem due to AR.
 - b. DBO concerns about overall integration of financial systems (policies, practices, internal controls).
 - c. Hefty did not believe that past management letters had information on internal controls.
 - d. Management and coordinating council do receive monthly financial statements at the budget line level. It will be more useful in the future with historical data.
 - e. Bondi has seen this doc.
 - f. Monitoring reports should go to DBO and coordinating council.
 - g. Good stuff to come.
 - h. Hefty thanked DBO for the input. Howard will prepare a written response and stated he feels comfortable with the changes.
4. Education Jobs Funds Program - was discussed at Bruce's legislative update section. It will be discussed in FPP.
5. DBO scholarship Program –
- a. Who for? How much? To recruit or to support existing public employees? (sub committee (Subcommittee work - Doug, Shelley, Martha, Leanne, Terry).

ACTION/APPROVAL ITEMS:

1. DBO emeritus board position – do we really need someone? It is a struggle to find one. It is in the bylaws. Maybe leave it open so we can have one versus must have one. Martha will work with Susan for rewording the bylaws.

FUTURE METING DATES:

Board meeting dates for 2010-2011: Oct 29, March 18, June 10.

Meeting Adjourned 1:20 – Moved Shelley Becker, Second Stephanie Watson