



# MEETING MINUTES

Colorado Association of School Executives Colorado Association of  
Leaders in Educational Technology



CALET Board of Directors Meeting Friday, March 5, 2010 10:00 a.m. – 2:00 p.m.  
CASE – Englewood Boardroom, 4101 South Bannock Street, Englewood, CO 80110  
Arlene Salyards, President, Presiding

## Meeting Attendees

Arlene Salyards  
Chris Coffelt  
Wayne Howard  
Kent Tamsen  
Mary McNeil

Keith Ouweneel  
Andrew Wright  
Jim Abrahamsen  
Melissa Gibson  
Denise Shorey

John Canuel  
Connie Masson  
Shelley Kooser  
Bruce Caughey

1. Call to Order - Arlene Salyards
2. Roll Call by Signature
3. Approval of Agenda - Call for Additions/Corrections

**Approved**

### Consent Items: Arlene Salyards

1. Approval of Membership Reports: November 2009 – January 2010

**Approved**

2. Approval of Financial Reports: January 2010

**Approved**

3. Meeting Minutes November 3, 2009

**Approved**

### Reports:

1. President's Report - Arlene Salyards

**Attended Legislative session**

2. Directors' Reports - Regional Directors
3. CASE Liaison Report - Melissa Gibson
4. CoSN Affiliation Report - Denise Shorey
5. EDAC Report - Neil Schaal

**No report**

6. Legislative and Financial report - Bruce Caughey

**Shared document outlining various budget reduction strategies from districts**

### Discussion Items:

1. Technology Pre-conference Follow-up - Arlene Salyards

- a. Electronic Survey

**no current results**

**incentive for doing survey?**

- b. Vendor Selection

**Lightspeed cancelled**

**CASE exploring cancellation policy**

**Some sponsors did not pay**

**We need to develop policy and structures**

- c. Vendor Cancellation Process

**Need clear guidelines established for next conf**

- d. Department Involvement in Conference Planning

- e. Timing of Conference

- f. Incentives – district teams

- g. Innovative

- h. Allen Taggart – Social Networking

- i. Tech Strands

## Discussion Items cont.

- j. Cost of conference
  - Conversation of pos and neg of having precon at Cable Center**
  - Please encourage people to apply presentation proposals**
  - Explore ways to find what is quality and get them to present**
  - Discussion of what type of presentations will best meet the needs of all members**
  - Focus on cost savings presentations**
  - Explore ways to get vendor support for wireless internet access**
  
- 2. Membership Arlene Salyards, Denise Shorey & Melissa Gibson
  - a. CALET
  - b. CoSN
  - c. Information Sharing with Department Members
    - Getting more accurate count due to new procedures**
    - New Web site redesign**
    - Denise provided update on CoSN**
    - Discussion of joint CoSN/CALET dinner at ISTE this summer**
    - Need to develop a strategy to formalize process on how is funded to attend CoSN conference**
  
- 3. TLF Meeting Report - John Canuel
  - a. Personnel Proficiency Assessment Delay
  - b. Communication on Reduction of Title 2D Funding
    - Alan Taggart**
  - c. Mary McNeil, CASE Director of Professional Development
    - Online Professional learning communities**
    - Pilot with CALET and Secondary principals**
    - Exploring Google Groups**
    - Voluntary**
    - Explore ways to preload with content**
    - Board supports the work**
    - Discussion of using Twitter**
  - d. Theresa Yohon CDE - [yohon\\_t.cde.state.co.us](mailto:yohon_t.cde.state.co.us)
    - Previously at CSU**
    - Building infrastructures to support technology**
    - Role at CDE**
    - Funding attached to Stimulus funds**
      - 1. **Work with CDE staff on how to use 21<sup>st</sup> century skills/tools**
      - 2. **Provide leadership in technology planning and support to teachers**
      - 3. **How technology intersects with new standards**
  
- 4. Board Member Vacancies/Elections - Arlene Salyards
  - Denise, Connie and Keith will serve as Elections committee**
  
- 5. CALET Department Award Winners - Arlene Salyards
  - Need to get online nominations out to members**
  - Will review at April 30 retreat**
  
- 6. CASE Summer Convention Planning - Arlene Salyards
  
- 7. Retreat Location - Arlene Salyards

### Future Meeting Dates

Friday, April 30, 2010 CALET Retreat – Location TBD  
Thursday, July 29, 2010 CASE Annual Convention – to be determined & confirmed